

20 May 2015

Annual Council

Designation of Head of Paid Service - Revised Report

Report of: *Graham Farrant, Chief Executive*

Wards Affected: *None*

This report is: *Public*

1. Executive Summary

- 1.1 To approve the designation of an Officer of the Council as the Council's Head of Paid Service.

2. Recommendation(s)

- 2.1 To approve the designation of Mr. Phil Ruck as the Head of the Paid Service with effect on and from 1 June 2015, which arrangements will be reviewed on a regular basis.**

3. Introduction and Background

- 3.1 The Chief Executive advised the Leader of the Council that he planned to resign from his post effective of 31 May 2015 following his appointment as Chief Executive of the Land Registry.
- 3.2 A recruitment process for an interim Chief Executive and Head of Paid Service was instigated in accordance with the Council's Constitution and following initial discussion with Group Leaders.
- 3.3 A cross party panel was assembled and met on 20th May 2015 at 2.00pm to discuss with a prospective internal candidate the possibility of being designated as Head of the Paid Service.
- 3.4 A salary supplement will be paid.

4. Reasons for Recommendation

- 4.1 Members should review and comment where appropriate on the proposal for filling the role of Head of Paid Service.

5. Consultation

- 5.1 The Staff Appointments Committee is a cross party panel to ensure that all political groups from Brentwood Borough Council were represented.

6. References to Corporate Plan

- 6.1 This report considers key strategic roles for the organisation which will play a key part in the delivery of Brentwood Borough Council's Corporate Plan.

7. Implications

Financial Implications

Name & Title: Chris Leslie

Tel & Email: christopher.leslie@brentwood.gov.uk

- 7.1 The 2015/16 budget was set with a savings target of £100k for a Senior Management Restructure. The sharing of a Chief Executive or Head of Paid Service Role is a possible element in achieving this saving.

Legal Implications

Name & Title: Christopher Potter

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- 7.2 There are two clear and distinct concepts, namely the contractual appointment to the post of Interim Chief Executive, and the designation of an officer of the Council as Head of Paid Service. It is usual for one individual to discharge both roles.
- 7.3 The Local Authorities (Standing Orders) Regulations 1993 as amended and the Local Authorities (Standing Orders) (England) Regulations 2001 as amended and Part 4.7 ('Staff Employment Procedure Rules') of the Council's Constitution make clear that it is for Full Council to determine any designation of an Officer of the Council as the Council's Head of Paid Service under section 4 of the Local Government and Housing Act 1989.
- 7.4 Members will need to consider the period for which such appointment and designation shall be operative.

8. Background Papers (include their location and identify whether any are exempt or protected by copyright)

8.1 Agenda Item 9 – Full Council 2 July 2014 (available to view at www.brentwood.gov.uk)

8.2 Agenda Item 8 – Ordinary Council 4 February 2015 (available to view at (<http://brentwood.moderngov.co.uk/ieListDocuments.aspx?CId=128&MId=286&Ver=4>)

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